DAIRY · RETURNABLES · CHECKLIST

Crate and tray washing checklist

Returned crates carry dried milk, dust and odour back into the plant. Wash them in a crate washer or by hand with a crate detergent such as INNOVA CrateWash, rinse well, sanitise where your QA plan requires it, and dry before stacking. Use INNOVA NeutroKleen where crates or machine parts include soft metals.

PLANT / DEPOT	WASHER / MANUAL	DATE	SHIFT

Washing cycle

Step	What to do	INNOVA product	Done
1. Pre-rinse	Knock off loose soil and rinse	Water	☐
2. Wash	Wash in the crate washer or by hand	INNOVA CrateWash	☐
3. Rinse	Rinse with clean water	Water	☐
4. Sanitise	Where required by your QA plan	INNOVA Hypo or INNOVA PAA 15	☐
5. Dry and stack	Dry fully before stacking in a clean area	None	☐

Quality checks (sample 10 crates per lot)

Check	Pass	Fail
No dried milk, dust or label residue	☐	☐
No sour or musty odour	☐	☐
Fully dry before stacking	☐	☐
Stacked in a clean area, off the floor	☐	☐
Broken crates removed from use	☐	☐

Washing record

Date	Lot / count	Product and dose	Rejects	Done by	Checked by

Date	Lot / count	Product and dose	Rejects	Done by	Checked by

Sign-off

DONE BY	CHECKED BY (QA)	APPROVED BY
Name, signature and date	Name, signature and date	Name, signature and date

Use the dose, temperature and contact time on each product’s technical data sheet (TDS) and your site’s validated cleaning programme. Read the SDS and wear the PPE it lists. Never mix chemicals. This sheet is a guide; follow your plant QA plan and current FSSAI requirements. SDS and TDS: www.innovachem.in/resources/sds-tds/